LEAP 2 College is a college prep program for economically and culturally diverse students rooted in partnership between Edgewood College and the Lussier Community Education Center. Students from the Lussier Community Education Center in grades 3-8 develop skills in leadership, education, arts, and play through exploration – the four components that make up the “LEAP” in LEAP 2 College.

Position Description
Lead tutor reports to the Academic Program Coordinator from Edgewood College and works closely with the Program staff at the Lussier Community Education Center. The Lead Tutor will work with the elementary school program (Grades 3-5) or the middle school program (Grades 3-5). Lead tutors will work for 12 hours per week which includes planning time and will be paid $10 per hour. Duties include:
- Development and facilitation of enrichment activities in collaboration with volunteer tutors and Lussier Community Education Center staff.
- Support of volunteer tutors and leadership of tutorial sessions
- Set up and cleanup of program site

Qualifications
- Excellent organizational skills
- Previous experience working with middle school youth
- Experience in leading and supervising peers

Time Commitment
- 2016-2017 Academic year
- Training and Orientation – At Edgewood and on-site orientation at LCEC
- Elementary School tutorial sessions: Tuesday and Thursday: 3:30-5:30 pm
- Middle School tutorial sessions: Tuesday and Thursday: 3:30 – 5:00 pm

Application Process
Step 1: Fill out Edgewood College application here: 
http://my.edgewood.edu/sites/services/HRE/sefs/cjfs/Lists/LEAP%20College%20Lead%20Tutor/overview.aspx
Step 2: Fill out Lead Tutor application found here:
https://edgewood.co1.qualtrics.com/SE/?SID=SV_2IRnea4X35oVfU1
Note: If contacted for an interview you will need to supply an unofficial transcript

Questions? Please contact Virginia Lee at Vlee@edgewood.edu