English/Spanish Bilingual Oral Practice Tutor

Job Description:
10 hours/week each semester
The English/Spanish tutor will provide conversational Spanish practice and tutoring for graduate and undergraduate students in the SOE pursuing a bilingual teaching license and preparing for the bilingual Oral Proficiency Interview (OPI). Applicants should have an active interest in helping bilingual teacher candidates improve their Spanish speaking skills.

ESSENTIAL JOB FUNCTIONS
1. Meet with teacher candidates on or off campus
2. Engage in conversations in Spanish in person or via phone
3. Provide practice OPI questions in Spanish
4. Explain errors to students and provide feedback and correction on grammar and pronunciation in Spanish
5. Be comfortable correcting students’ speaking errors and have understanding of grammar to explain errors and corrections
6. Additional office duties as assigned

Skills and Qualifications Needed:

Necessary Education or Work Experience:
• Advanced coursework in Spanish grammar

Required Knowledge and Skills:
• Native or native-like proficiency in speaking Spanish
• Excellent knowledge of Spanish grammar and ability to explain errors and corrections
• Advanced proficiency in speaking English
• Excellent interpersonal and communication skills

Other Qualifications/Requirements:
• Flexibility in schedule
• Interest in developing relationships with other students

Contact Person:
Erin Teksten
ETeksten@edgewood.edu
To fill out an application, click below:
http://www.edgewood.edu/Employment/EnglishSpanishBilingualOralPracticeTutor.aspx