

## Frequently Asked Questions

- Do I have to be paid for it to count as an internship? **No, internships can be paid or unpaid.** Translating your learning into the “real world” and getting experience is what it is all about.
- Am I required to do an internship for graduation? **Some programs/ majors require internships others do not, please review the course catalog and contact your advisor to find out the requirements.** Internships are so beneficial that you should consider doing one even if it is not required.

Edgewood College  
Career Services  
206 DeRicci

663-2281  
careers@edgewood.edu  
<https://edgenet.edgewood.edu/studentcenter/careerservices/>



EDGEWOOD  
COLLEGE

## Getting Started With Internships



## Are You Ready For an Internship?

Take the following quiz to see how ready you are for an internship.

Rate each of the statements below accordingly:

Strongly Agree=5, Agree=4, Uncertain=3, Disagree=2, Strongly Disagree=1

\_\_\_ I would like to extend my learning or research beyond the classroom.

\_\_\_ I would like to see how my classroom learning is applied to work situations.

\_\_\_ I have taken courses related to my career interests.

\_\_\_ I want to get experience related to my future career plans.

\_\_\_ It would be possible for me to fit time into my schedule for an internship (10-20 hours per week).

\_\_\_ I would consider an unpaid internship to get great experience.

\_\_\_ I am unsure about graduate school because I do not know what I would study.

\_\_\_ I enjoy learning in practical ways and through hands-on activities.

\_\_\_ When people ask me “What are you going to do after graduation?” I don’t have an answer.

\_\_\_ I could imagine the possibility of limiting my paid work hours in order to do an internship.

\_\_\_ Total

Ready for an internship	35+
Need to consider obstacles before committing to internship	29-34
Planning and reprioritizing required	25-28
May be best to consider other options at this time	Below 25

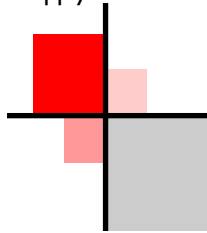
*Adapted from Macalester College Internship Program, St. Paul MN*

# Internships

Congratulations on taking a big step in your academic and career development. Internships are a great way to apply what you are learning in class as well as explore and try out career options.

Here are some of the places where Edgewood students have interned in the past:

- Madison Repertory Theater- Performing Arts
- CUNA Mutual - CIS & Business
- Rape Crisis Center-Art Therapy
- Chicago Cubs-English
- Kohler-Graphic Design
- Edgewood High School-Psychology
- Senator Russ Feingold's Office- Political Science
- Briarpatch- Human Services
- James Madison University- Biology
- Walt Disney World -Business
- Mt. Zion Church-Religious Studies
- Forest Product Laboratories- Chemistry
- St. Mary's Hospital-Communication Arts
- Wisconsin Lottery- Spanish



## What You Can Do Next

There are many steps to preparing for and finding an internship, and we are here to help.

- Reflect on what you would like to learn from your internship experience.
- Meet with Career Services to identify and market your skills. Stop by 206 DeRicci or call 663-2281.
- Meet with the Faculty Contact in your department to identify resources available and to discuss requirements.
- Pick up a copy of the Resume Guide with sample resumes and cover letters. We will also review your resume and suggest changes to make it more effective.
- Search the Internship Listings on <https://edgenet.edgewood.edu/studentcenter/careerservices/> or meet with us for more possibilities.
- Participate in a Mock Interview so that you can be confident and practiced for interviews.
- Develop a script for calling potential employers to identify more internship possibilities. We can give you tips on how to do that successfully.

## Things to Consider

- Plan ahead for the best internship experience. Start your search 6-10 weeks before the semester when you will register for credit.
- Remember that all of the work that you do to get your internship will give you practice with the skills you will need when you look for full-time employment after graduation.
- Students who are most successful in their internship experience have reasonable expectations about how to find their internship and what they will experience during the internship.
- There are many people to support you in your internship experience. Make use of those resources and don't get discouraged if things don't go as quickly or as smoothly as you would hope.



## Faculty Contacts by Department

Art- Janice Havlena  
Business- Jill Beinborn  
Communication Arts- Mike Corrigan  
Education- Joe Schmeideke  
English-Jim Hunter (non-journalism)  
Jack Vitek (journalism)  
Foreign Language- Ian Davies  
Gender Studies- Melanie Herzog  
History-Andrew Witt  
Math & Computer Science- Diane Benjamin  
Music- Joe Testa  
Natural Sciences- Francie Rowe  
Nursing- Margaret Noreuil  
Psychology- Meera Rastogi (Clinical/Counseling)  
David Lambert (Research)  
Religious Studies-John Leonard  
Social Science- Tricia Egan

### Benefits of Internships

49% of employers offer **Higher Salaries** to students with Internship Experience

58% of employers extend offers of **Full-time Employment** to interns

Source: NACE 2004 Experiential Education Survey